# SEI New ways. New answers.®

# Deposit Account Overview: Easy and Convenient Access to Your Money — When and Where You Need It

Thank you for choosing SEI Cash Access, a relationship you can trust.

### QUICK REFERENCE

ABA Routing Number: 031101114

Website: www.seicashaccess.com

Client Service Phone: 866.792.5412 (toll-free, 24/7)

Client Service Fax: 302.791.5792

Client Service Email: clientsvc@seicashaccess.com

# Managing Your Finances Has Just Gotten Easier

SEI Cash Access makes it simple for you to manage your finances any time and from anywhere around the world. Your account offers:\*

- · FDIC-insured deposits
- Visa® debit card with no-fee worldwide ATM access
- · Free standard checks and unlimited check writing
- Online bill payment, Funds Transfer, account alerts and many other convenient online tools

# **Comprehensive Online Banking**

We encourage you to visit us at www.seicashaccess.com and take advantage of all the conveniences of online banking. Log in and:

- View your current balance and transaction history
- · Print forms and find mailing addresses
- · Pay bills online
- Transfer money between your account with us and your accounts at other banks

Note: Accounts must be like-titled, and certain restrictions apply. See our website for details.

 Transfer money between your SEI Cash Access Account ("CAA") and your linked SEI Private Trust Company ("SPTC") investment account

Note: Certain restrictions apply. See details below.

- Manage alerts, order supplies and access other account services
- Access your account statements (if you sign up for online statements)
- · View images of your cleared checks
- Download banking transactions to Quicken<sup>®</sup> software or to a spreadsheet

### **Fast and Easy Account Access**

It's as easy to access your money as it is to deposit it. Several methods are listed below. For details on these and other options, visit our website and go to "Client Resources > Withdrawal Options."

#### ✓ Worldwide Debit Card and ATM Access

Your SEI Cash Access debit card can be used for point-of-sale transactions wherever Visa is accepted. You also may use your card to make free withdrawals worldwide from any ATM using the Visa<sup>®</sup>, PLUS<sup>®</sup>, STAR<sup>®</sup> or NYCE<sup>®</sup> network (international conversion fees may apply).

#### ✓ Unlimited Check Writing

Your account offers free, unlimited check writing. You may order more checks, free of charge, online or by calling our client service team.

#### ✓ Online Transfers

Our Funds Transfer service allows you to seamlessly link your external accounts to your account with us. You can easily move money to and from an account at another bank one transaction at a time, or on a recurring schedule. To get started, log in to your account and navigate to "My Accounts > Funds Transfer > Manage External Accounts."

#### ✓ Online Bill Pay

Use our online service to pay bills quickly and conveniently – whenever and wherever your schedule permits. Payments are made on the date you specify, guaranteed. To pay bills online, log in to your account and navigate to "My Accounts > Make Payments."

#### ✓ ACH Transfers

Set up one-time or recurring electronic money transfers between your account with us and accounts at other banks. The ACH Transfer form is available under "Client Resources > Forms."

("Account Access" continued on next page)

\* Refer to our website for product-specific information.

#### ✓ Wires

The safest and fastest way to move large sums of money is by wire transfer. Send us your instructions on a completed domestic or international Wire Transfer form, available under "Client Resources > Forms."

Note: If you are wiring funds from a business or trust account, or if you have an individual/joint account and want to authorize a third party, such as a financial professional, to send wires on your behalf, a completed Wire Transfer Agreement must be on file with the Bank. That form also is available under "Client Resources > Forms."

### **Convenient Deposits**

We offer a variety of easy ways to make deposits.\*\* Several are mentioned below. For details on these and other options, visit us online and navigate to "Client Resources > Making Deposits."

#### ✓ Transfers from Your Linked SPTC Investment Account

Your CAA is linked to your SPTC investment account for initial account funding, monthly sweeps, overdraft protection and the manual transfer of funds. Additional information is provided below.

#### ✓ Online Transfers

You can easily move money between like-titled accounts at other banks or your credit card and your account with us through our exclusive Funds Transfer service. Log in to your account, navigate to "My Accounts > Funds Transfer > Manage External Accounts," and register your external bank account or credit card. Transfers can be one-time or recurring.

#### ✓ Direct Deposit

Direct deposit is a safe, convenient and fast way to receive deposits. Regularly scheduled payments such as your salary, Social Security benefits, pension payments and/or interest dividends may be deposited electronically to your account. To set up direct deposit, complete a Direct Deposit Authorization form, available under "Client Resources > Forms," and send it to the entity that will be depositing the funds to your account.

#### ✓ Checks and Money Orders

#### Remote Deposit

You may deposit checks electronically by scanning them on your home scanner. Simply log in to your account, hover your cursor over "My Accounts," and click on "Deposit Check." The first time you use this deposit method, the system will take you through the steps to install your scanner.

Note: Compatible hardware is required, and certain restrictions apply. See our website for details.

#### Postage-Paid Mail

You may use our postage-paid envelopes to make deposits through the U.S. mail free of charge. Additional envelopes may be ordered online or through our client service team. For security reasons, do not send cash through the mail. Please mail deposits to:

SEI Cash Access Attn: Deposit Operations P.O. Box 15329 Wilmington, DE 19885-5329

#### Free Next-Day Mail Service

We offer free next-day delivery of your deposits through The UPS Store<sup>®</sup>. Go to "Client Resources > Making Deposits > UPS Store" to print the work order form. Then, take it with your check/money order and your deposit slip to the nearest store location. Most of the 4,300 UPS Stores will accept your deposit and deliver it to us the next day at no cost to you. Contact your local UPS Store to confirm its participation in the program.

#### Wires

Wire transfers are the safest and fastest way to make large deposits. Your funds are available as soon as the transfer is complete. Be sure to provide the depositor with our ABA routing number, the name on your account and your account number with us.

<sup>\*\*</sup> Deposits are subject to the Bank's Funds Availability policy. Special rules may apply to new accounts. For details, visit our website and navigate to "Disclosures and Privacy Practices > Disclosures > Funds Availability."

### **Automatic Sweeps**

On the 20th day of each month (or the first business day thereafter), a funds transfer will be automatically initiated to or from your CAA to restore your CAA balance to the target minimum/maximum you set on your initial account application.

If your CAA balance is lower than your target minimum amount, we will sweep funds from your linked SPTC account to your CAA to bring your checking account balance up to the target minimum. The automatic transfer to your CAA will pull from the money market assets in your linked SPTC account (excludes DCA) and will place trades, if necessary. *Note: Certain mutual funds and other assets held at SPTC cannot be liquidated to satisfy the target minimum.* 

If your CAA balance is higher than your target maximum amount, we will sweep funds from your CAA to your linked SPTC account to bring your checking account balance down to the target maximum.

Sweeps occur automatically, with no action required on your part. Should your monthly financial plan change, the minimum and maximum target balances may be adjusted accordingly.

Please consult your advisor or financial professional for more information or to change your target minimum/maximum.

### **CAA/SPTC Manual Transfers**

You also may initiate manual transfers between your CAA and your linked SPTC account. Manual transfers take place each business morning and are only made from cash available at that time (excludes DCA).

To initiate a manual transfer, log in to your account at www.seicashaccess.com, navigate to "My Accounts > Funds Transfer > Make a Transfer," and provide the requested information.

Manual transfer requests must be received before 7:00 p.m. ET in order to be processed the next business day.

### **Overdraft Protection**

Overdrafts to your CAA will be satisfied from your various accounts in the following order:

- 1. Securities Backed Line of Credit, if applicable
- 2. Money market assets in linked SPTC account (includes DCA)

Note: Non-money market mutual funds or other assets held at SPTC cannot be liquidated to satisfy an overdraft.

If the amount cannot be satisfied, your item will be returned and you may be charged a fee in accordance with our Schedule of Fees.

# **Around-the-Clock Service**

Our client service professionals are ready to answer your questions and handle your needs as quickly and effectively as possible. We are available 24 hours a day, 7 days a week. And, you may access your account online any time you like.

We invite you to contact us any time for assistance with your account. We may be reached by phone, toll-free, at 866.792.5412, or by email at clientsvc@seicashaccess.com.

Please visit us at www.seicashaccess.com for additional details, disclosures and our Schedule of Fees.

