

**Customer Identification Program (CIP) Approved List
Individual Customer/Owner/Signatory**

| Document Type | Primary "A" Government Issued Photo ID | Secondary "B" Government Issued Non-Photo ID | Supporting "C" Non-Government Supporting Documents |
|--|---|---|---|
| Proof of ID and/or Name | <ul style="list-style-type: none"> Driver's License (current, unexpired) Passport/Passport Card (current, unexpired) US Military ID Card Permanent Resident Card Federal or State Issued Identification Card with photo (current, unexpired) | <ul style="list-style-type: none"> Federal or State Issued Identification Card without photo (current, unexpired) Social Security Card – issued by Social Security Administration (DHS "Work Only" authorization accepted) Medicare Card – with suffix A, J, H, M, or T Marriage Certificate Divorce Decree Military Service Record – DD214 I-766 - Employment Authorization Card W-8BEN, Certificate of Foreign Status of Beneficial Owner for United States Tax Withholding *NRA Document | N/A |
| Proof of Date of Birth | <ul style="list-style-type: none"> Driver's License (current, unexpired) Passport/Passport Card (current, unexpired) Permanent Resident Card Federal or State Issued Identification Card with photo (current, unexpired) | <ul style="list-style-type: none"> Federal or State Issued Identification Card without photo (current, unexpired) Birth Certificate Certificate of Citizenship or Naturalization Certificate Adoption Record I-766 – Employment Authorization | N/A |
| Proof of Social Security Number (SSN) | N/A | <ul style="list-style-type: none"> Social Security Card – issued by Social Security Administration (DHS "Work Only" authorization accepted) Social Security Benefits Award Letter Paystub dated within past 30-days only if it reflects full SSN Acceptable dated within 5 years (must reflect full SSN) <ul style="list-style-type: none"> IRS Form W-2 IRS Form 1099 IRS Form 5498 IRS Form 1098 | N/A |
| Proof of Residence | <ul style="list-style-type: none"> Driver's License (current, unexpired) Federal or State Issued Identification Card with photo (current, unexpired) | <ul style="list-style-type: none"> Federal or State Issued Identification Card without photo (current, unexpired) Acceptable dated within 5 years (last 4 digits of SSN is acceptable) <ul style="list-style-type: none"> IRS Form W-2 IRS Form 1099 IRS Form 5498 IRS Form 1098 | <ul style="list-style-type: none"> Lease Agreement (Negotiated within the past 12 months; or month to month negotiated within the past 6 months) Vehicle Registration Card (current, unexpired) Voter Registration Card (another form of documentary evidence is required to support this document) Bill/Statement – generated within past 60 days (unless quarterly statement, then most recent) <ul style="list-style-type: none"> Utility Bill (e.g., home phone, mobile phone, cable, water, sewer, electric, gas, or oil) Pay Stub/Voucher (last 4 digits of SSN is acceptable) Bank Statement/Credit Card Statement E-Z Pass Account Statement Insurance Statement (e.g., home, auto, health insurance) Investment Statement Mortgage Statement For College/University Students Only: <ul style="list-style-type: none"> Tuition Statement Other Bill from College/University Dormitory Assignment |

For Proof of Social Security Number (SSN) – One "B" document is required along with one additional document from anywhere in column "A" or "C".

For Proof of Residence - If a Primary document is not available, or the information does not completely match the application information then:

- Two Secondary IDs are acceptable – OR – one Secondary and one Supporting ID (when applicable)**

If documentation is outdated, appears fraudulent or is otherwise invalid, it will be unacceptable.

***Not all affinities allow a "Work Only SSN" and NRA Document W-8BEN**

**Customer Identification Program (CIP) Approved
Legal Entities (Business/Trust)**

| Document Type | Proof of ID and/or Name | Proof of Employer Identification Number (EIN) | Proof of Address |
|----------------|---|--|---|
| Primary | <ul style="list-style-type: none"> • Corporate Resolution • Articles of Incorporation • Operating Agreement • Fictitious Name Registration • Partnership Agreement • Trust Instrument • Estate Papers • Business License • Certificate of Good Standing from a government entity | <ul style="list-style-type: none"> • 501(C) 3 Letter • EIN Assignment Letter <p>Dated within the last 5 years with full SSN:</p> <ul style="list-style-type: none"> • IRS Tax Form W2 • Tax Form 1099 • Tax Form 5498 | <ul style="list-style-type: none"> • Executed Lease Agreement • Bill/Statement, generated within the past 60 days (unless a quarterly statement, then most recent) <ul style="list-style-type: none"> ◦ Utility Bill (phone, cable, water, sewer, electric, gas, oil) ◦ Bank/Investment Statement ◦ Insurance Statement ◦ Mortgage Statement |